

**HATHERN PARISH COUNCIL – GROUNDS USE AGREEMENT  
FOR BUSINESSES & CLUBS**



**CHECK LIST AND DECLARATION FORM**

This document needs to be completed by the User no later than 7 days prior to the start of the Use Period otherwise access will not be granted to the Council Property.

Council Property to be Used : .....

Use Period  
(dates/times):.....

Event/Activity for which Property is to be used: .....

.....

Name of User: .....

Address: .....

Name of Company/Trader/Club: .....

	Required?	Completed/Obtained?
Event Insurance (inc. public liability insurance of at least £5 million)	Yes	
Temporary Event Notice		
Risk Assessment covering all activities	Yes	
Noise Management Plan		
Any Special Requirements (to be specified) :	Yes	
Adherence to Govts COVID restrictions & guidance		

**I, the User, declare on behalf of both myself and of the company/trader/club I represent that those items listed above as required have been duly completed and/or obtained for the event/activity listed above**

**Signed .....**      **Dated .....**

**Received and checked by Hathern Parish Council**

**Signed.....**      **Dated.....**

**Clerk to Hathern Parish Council**